PRODUCTIVITY TOOLS & TIPS

BY SARAH DIXON

FBS TOOLS THAT MAKE YOUR LIFE A LITTLE EASIER

- Scanner Interface- scan from a desktop scanner, your smart phone or tablet
- Importing and Exporting data: Conservis, Crop Data (applications & harvest), Feed Mills, Packers, TA+ entries
- Macros
- ACH
- Inter Company AP/AR

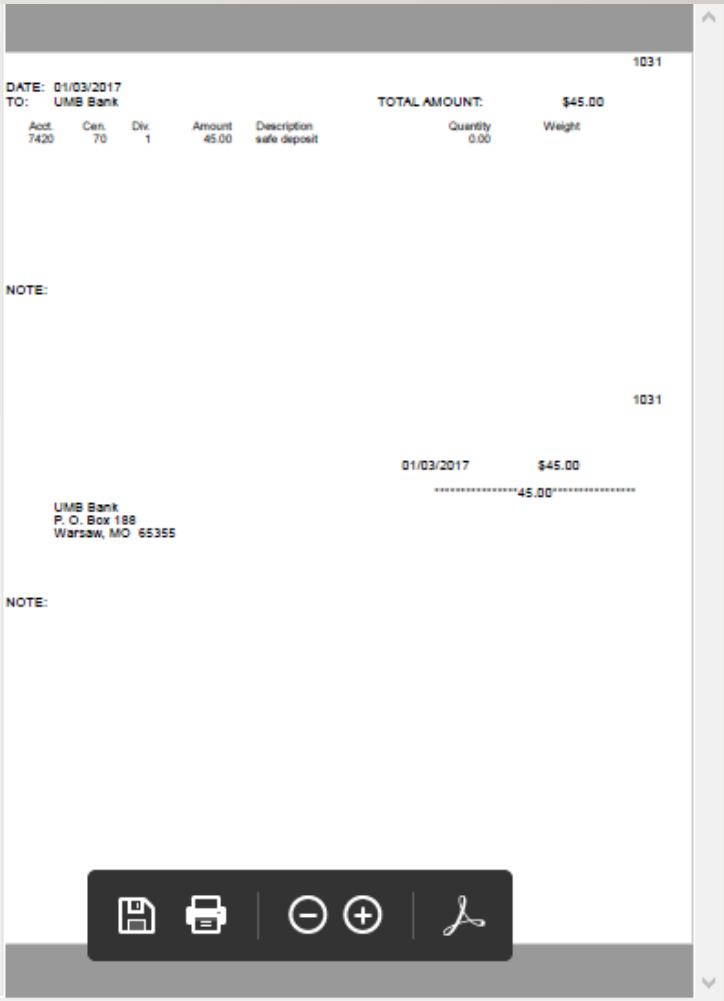
SCANNER INTERFACE

- Scanner interface links any jpg or pdf to a transaction plus entry. There are a couple different ways to link to entries. Our staff can help you determine the most time efficient way for your office.
- Quickly find the invoice/documentation you need, it is always at your fingertips!
- Documents can be scanned on a smart phone or a tablet and quickly sent to the office and attached to corresponding entry.

Fast Link Option

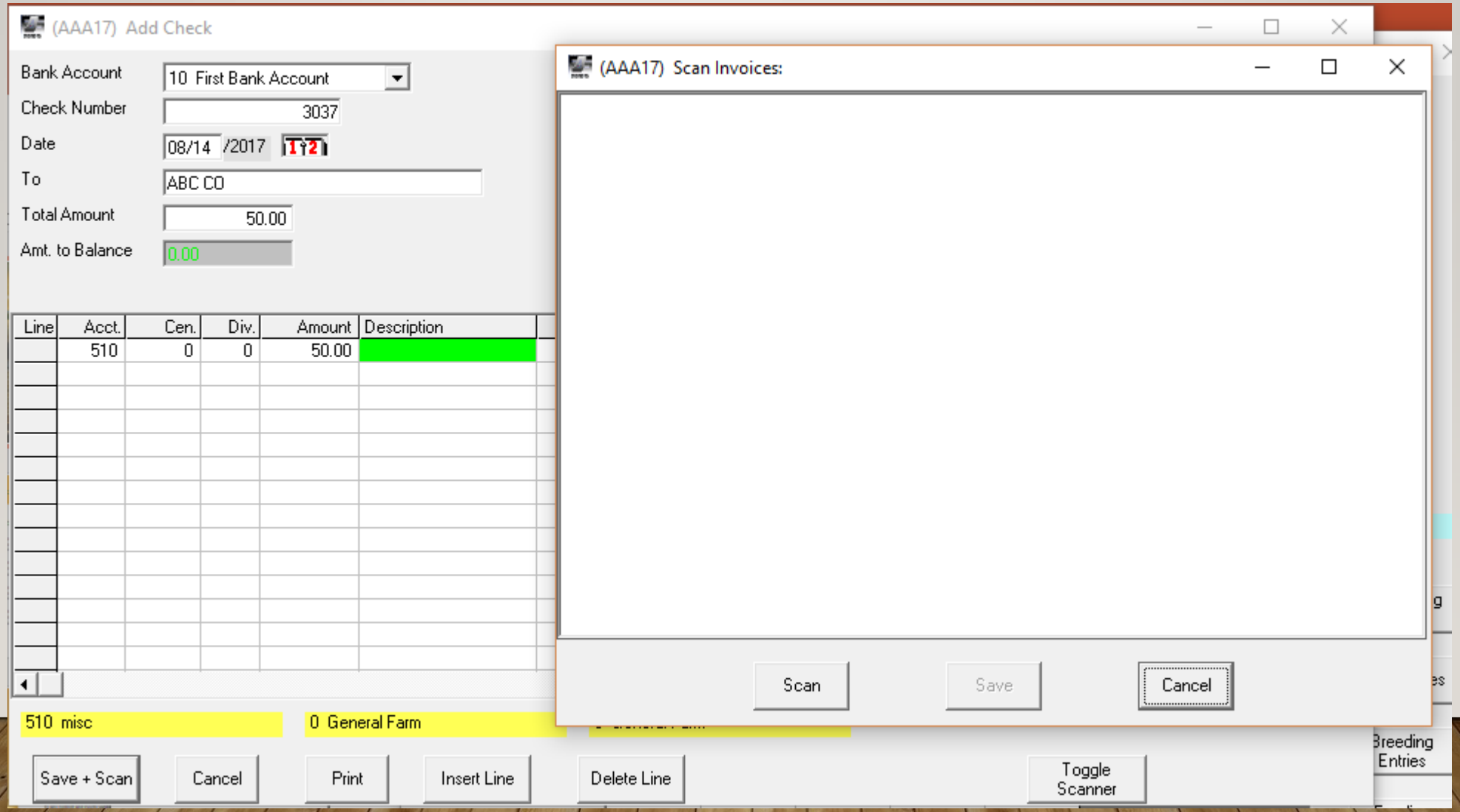
Date	Number	Vendor	Type	Amount	Linked
)2/02/2017	3020	farm fleet	Check	52.65	UnLinked
)2/15/2017	1	john deere	Journal	0.00	UnLinked
)2/15/2017	3021	Raphael	Check	200.00	UnLinked
)2/28/2017	12	Antoinette	Deposit	2,000.00	UnLinked
)2/28/2017	3019	Pasture Belt	Check	525.25	UnLinked
)2/28/2017	3022	CPS	Check	25,000.00	UnLinked
)2/28/2017	3023	Pasture Belt	Check	5,000.00	UnLinked
)2/28/2017	3024	Antoinette	Check	50,000.00	UnLinked
)3/01/2017	1	Sarah Dixon	A/P	500.00	UnLinked
)3/01/2017	8	Sarah Dixon	A/P	500.00	UnLinked
)3/02/2017	3025	CPS	Check	500.00	UnLinked
)3/05/2017	9	Pasture Belt	A/P	50.00	UnLinked
)3/05/2017	10	CPS	A/P	125.00	UnLinked
)3/29/2017	3028	Sarah Dixon	Check	500.00	UnLinked
)3/29/2017	3030	Pasture Belt	Check	50.00	UnLinked
)4/10/2017	13	ABC CO	Deposit	5,000.00	UnLinked
)4/10/2017	3033	CPS	Check	20,000.00	UnLinked
)4/15/2017	3035	john deere	Check	1,500.00	UnLinked
)5/10/2017	3034		Check	0.00	UnLinked
)5/15/2017	1	Case IH	Journal	0.00	UnLinked
)5/24/2017	7	Sarah Dixon	A/P	2,699.01	UnLinked
)5/24/2017	8	Sarah Dixon	A/P	2,700.01	UnLinked
)5/24/2017	8	Sarah Dixon	A/P	2,699.01	UnLinked
)5/24/2017	8	Sarah Dixon	A/P	2,700.01	UnLinked
)5/24/2017	9	Sarah Dixon	A/P	463.60	UnLinked
)5/24/2017	9	Sarah Dixon	A/P	2,700.01	UnLinked
)5/24/2017	9	Sarah Dixon	A/P	2,699.01	UnLinked
)5/24/2017	9	Sarah Dixon	A/P	463.60	UnLinked
)5/24/2017	9	Sarah Dixon	A/P	2,700.01	UnLinked
)5/24/2017	9	Sarah Dixon	A/P	2,699.01	UnLinked
)5/24/2017	9	Sarah Dixon	A/P	463.60	UnLinked
)5/24/2017	9	Sarah Dixon	A/P	2,700.01	UnLinked
)5/24/2017	9	Sarah Dixon	A/P	2,699.01	UnLinked

ine 1 of 80 selected

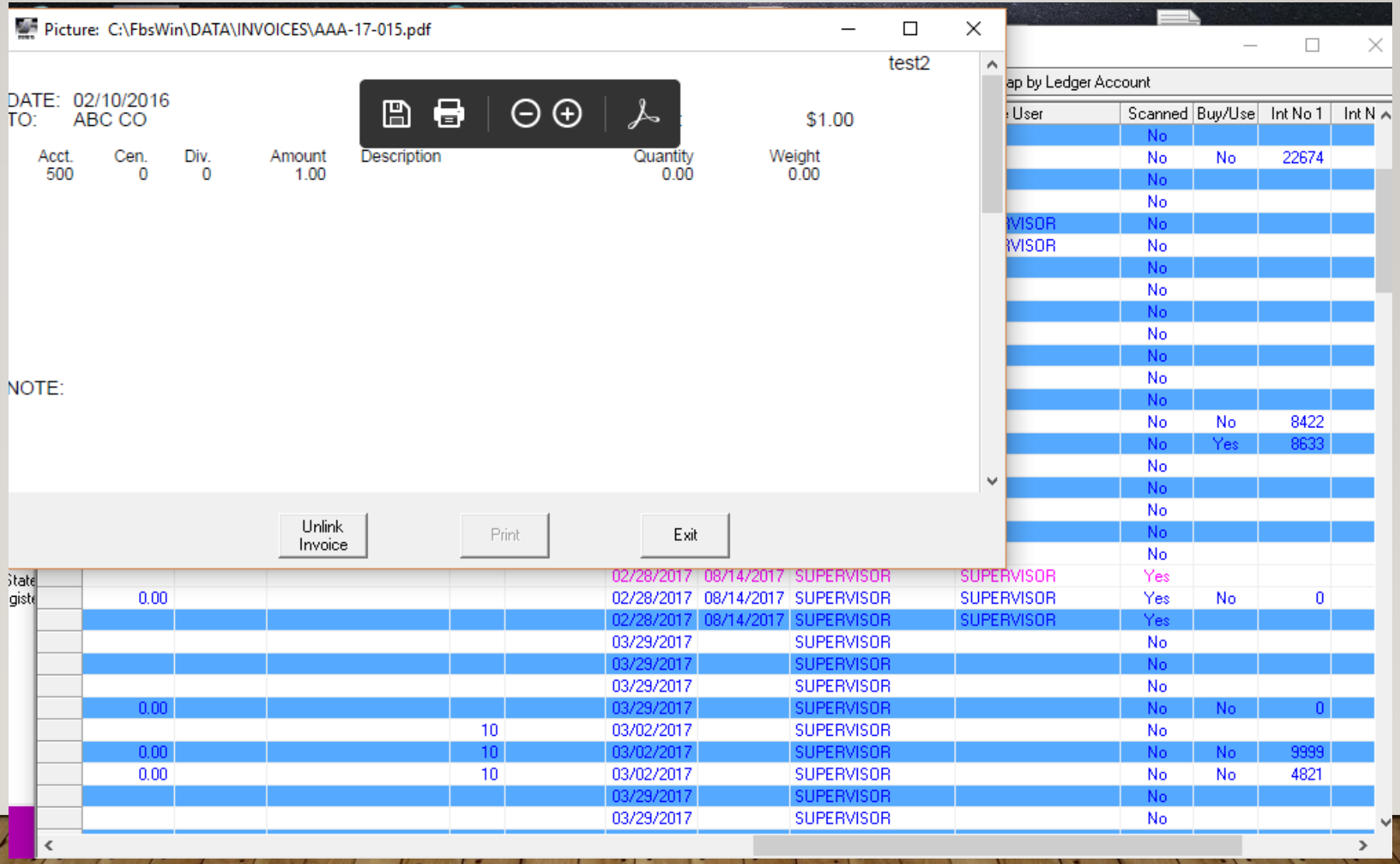


Previous | Next | Link To Current Row | Unlink From Current Row | Exit

Linking at time of entry



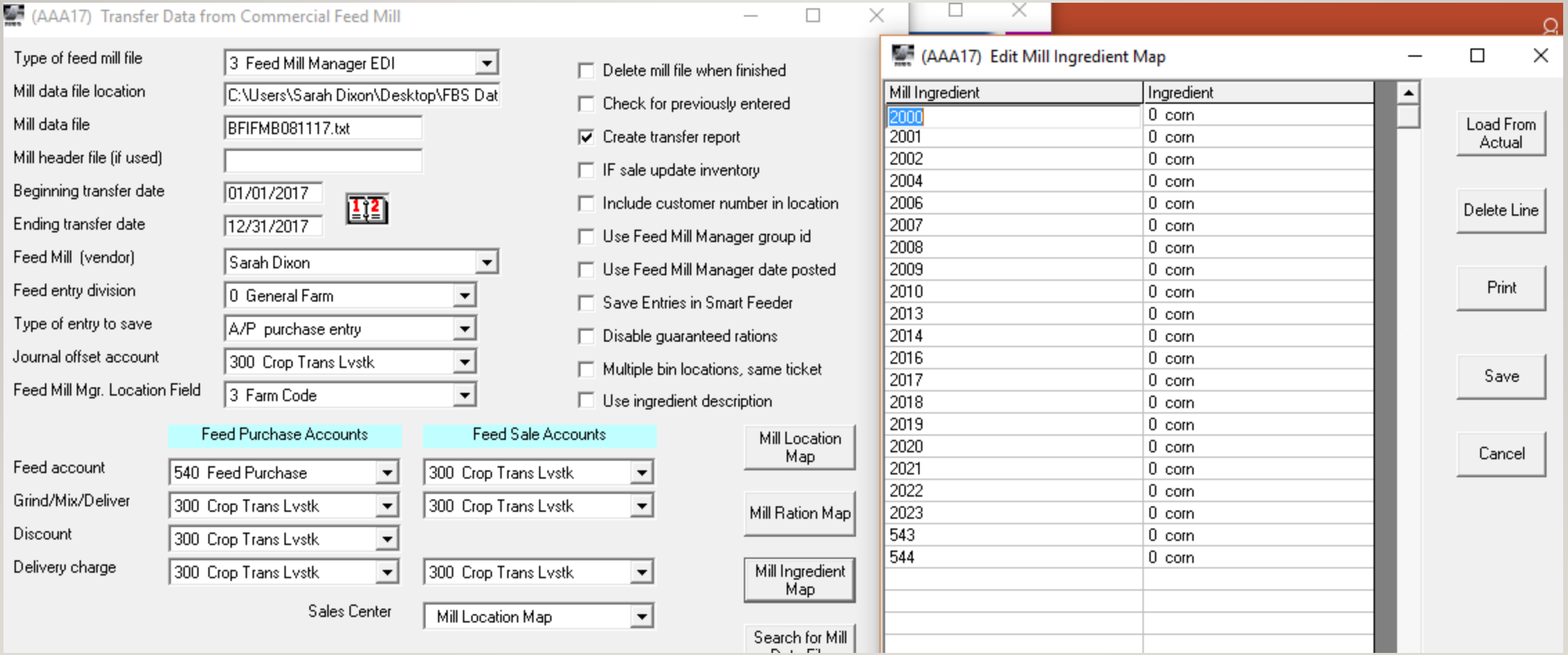
Retrieving images



IMPORTING FROM EXTERNAL SOURCES

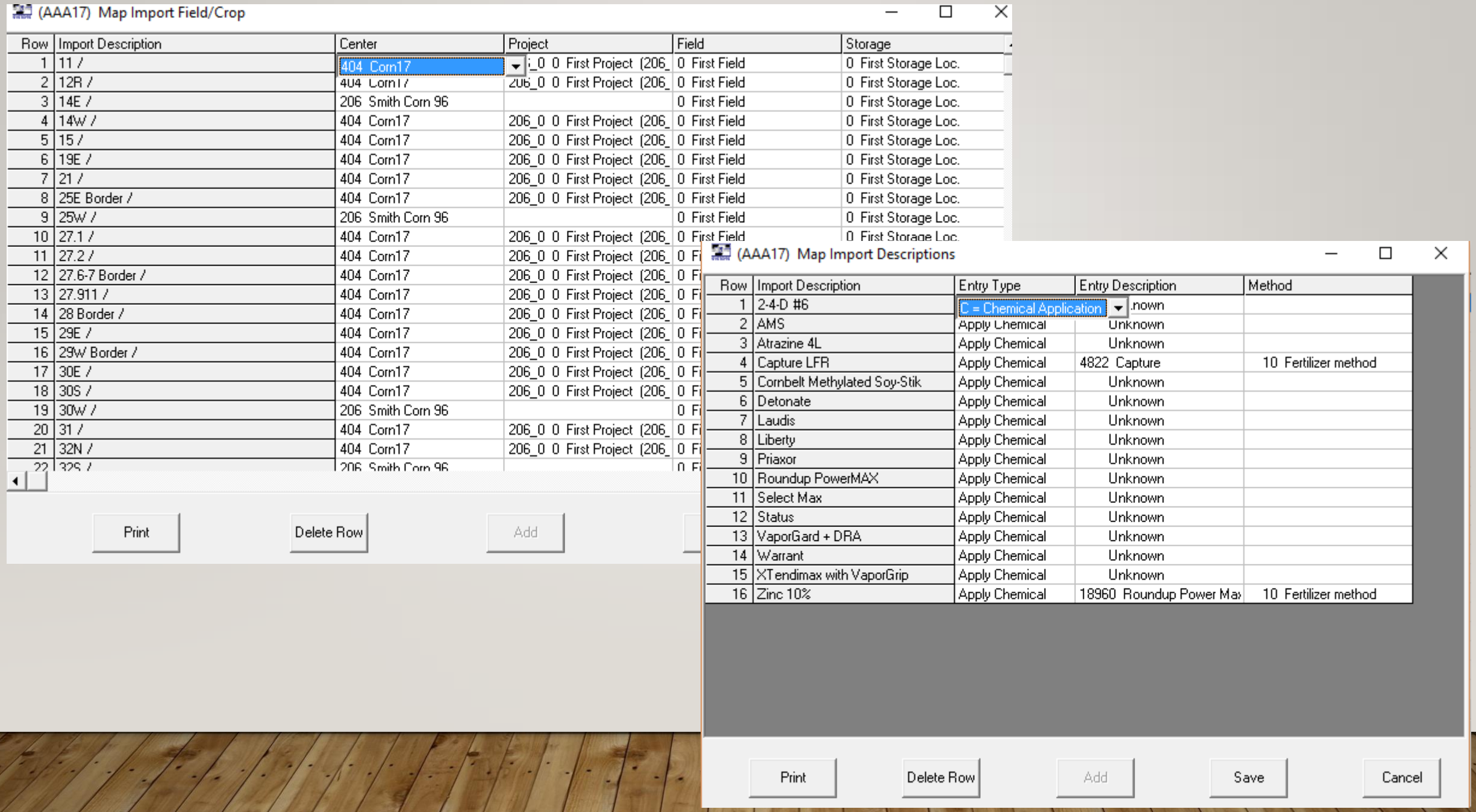
FBS can import files that are in csv or excel format.

Feed Mill and Packer works very similarly. You map values from file to values in FBS- such as group, center, location, ingredients, traits and FBS creates entry in TA+ and smart feeder. We have several mills and packers already setup and are willing to work with new vendors.


(AAA17) Transfer Data from Commercial Feed Mill
Type of feed mill file
3 Feed Mill Manager EDI
Mill data file location
C:\Users\Sarah Dixon\Desktop\FBS Dat
Mill data file
BFIFMB081117.txt
Mill header file (if used)
Beginning transfer date
01/01/2017
Ending transfer date
12/31/2017
Feed Mill (vendor)
Sarah Dixon
Feed entry division
0 General Farm
Type of entry to save
A/P purchase entry
Journal offset account
300 Crop Trans Lvstk
Feed Mill Mgr. Location Field
3 Farm Code
Delete mill file when finished
Check for previously entered
Create transfer report
IF sale update inventory
Include customer number in location
Use Feed Mill Manager group id
Use Feed Mill Manager date posted
Save Entries in Smart Feeder
Disable guaranteed rations
Multiple bin locations, same ticket
Use ingredient description
Feed Purchase Accounts
Feed Sale Accounts
Feed account
540 Feed Purchase
300 Crop Trans Lvstk
Grind/Mix/Deliver
300 Crop Trans Lvstk
300 Crop Trans Lvstk
Discount
300 Crop Trans Lvstk
Delivery charge
300 Crop Trans Lvstk
300 Crop Trans Lvstk
Sales Center
Mill Location Map
Mill Location Map
Mill Ration Map
Mill Ingredient Map
Search for Mill
(AAA17) Edit Mill Ingredient Map
Mill Ingredient
Ingredient
2000 0 corn
2001 0 corn
2002 0 corn
2004 0 corn
2006 0 corn
2007 0 corn
2008 0 corn
2009 0 corn
2010 0 corn
2013 0 corn
2014 0 corn
2016 0 corn
2017 0 corn
2018 0 corn
2019 0 corn
2020 0 corn
2021 0 corn
2022 0 corn
2023 0 corn
543 0 corn
544 0 corn
Load From Actual
Delete Line
Print
Save
Cancel

TRIMBLE, APEX, AGLEADER, DIGISTAR

- Pull the data from your monitor into FBS
- Export to thumb drive Import into FBS, map and done!
- All data into FBS in minutes


(AAA17) Map Import Field/Crop
Row | Import Description | Center | Project | Field | Storage
1 | 11 / | 404 Corn17 | _0 0 First Project (206_ | 0 First Field | 0 First Storage Loc.
2 | 12R / | 404 Corn17 | 206_0 0 First Project (206_ | 0 First Field | 0 First Storage Loc.
3 | 14E / | 206 Smith Corn 96 | | 0 First Field | 0 First Storage Loc.
4 | 14W / | 404 Corn17 | 206_0 0 First Project (206_ | 0 First Field | 0 First Storage Loc.
5 | 15 / | 404 Corn17 | 206_0 0 First Project (206_ | 0 First Field | 0 First Storage Loc.
6 | 19E / | 404 Corn17 | 206_0 0 First Project (206_ | 0 First Field | 0 First Storage Loc.
7 | 21 / | 404 Corn17 | 206_0 0 First Project (206_ | 0 First Field | 0 First Storage Loc.
8 | 25E Border / | 404 Corn17 | 206_0 0 First Project (206_ | 0 First Field | 0 First Storage Loc.
9 | 25W / | 206 Smith Corn 96 | | 0 First Field | 0 First Storage Loc.
10 | 27.1 / | 404 Corn17 | 206_0 0 First Project (206_ | 0 First Field | 0 First Storage Loc.
11 | 27.2 / | 404 Corn17 | 206_0 0 First Project (206_ | 0 Fi
12 | 27.6-7 Border / | 404 Corn17 | 206_0 0 First Project (206_ | 0 Fi
13 | 27.911 / | 404 Corn17 | 206_0 0 First Project (206_ | 0 Fi
14 | 28 Border / | 404 Corn17 | 206_0 0 First Project (206_ | 0 Fi
15 | 29E / | 404 Corn17 | 206_0 0 First Project (206_ | 0 Fi
16 | 29W Border / | 404 Corn17 | 206_0 0 First Project (206_ | 0 Fi
17 | 30E / | 404 Corn17 | 206_0 0 First Project (206_ | 0 Fi
18 | 30S / | 404 Corn17 | 206_0 0 First Project (206_ | 0 Fi
19 | 30W / | 206 Smith Corn 96 | | 0 Fi
20 | 31 / | 404 Corn17 | 206_0 0 First Project (206_ | 0 Fi
21 | 32N / | 404 Corn17 | 206_0 0 First Project (206_ | 0 Fi
22 | 32S / | 206 Smith Corn 96 | | 0 Fi
Print
Delete Row
Add
(AAA17) Map Import Descriptions
Row | Import Description | Entry Type | Entry Description | Method
1 | 2-4-D #6 | C = Chemical Application | nown |
2 | AMS | Apply Chemical | Unknown |
3 | Atrazine 4L | Apply Chemical | Unknown |
4 | Capture LFR | Apply Chemical | 4822 Capture | 10 Fertilizer method
5 | Cornbelt Methylated Soy-Stik | Apply Chemical | Unknown |
6 | Detonate | Apply Chemical | Unknown |
7 | Laudis | Apply Chemical | Unknown |
8 | Liberty | Apply Chemical | Unknown |
9 | Priaxor | Apply Chemical | Unknown |
10 | Roundup PowerMAX | Apply Chemical | Unknown |
11 | Select Max | Apply Chemical | Unknown |
12 | Status | Apply Chemical | Unknown |
13 | VaporGard + DRA | Apply Chemical | Unknown |
14 | Warrant | Apply Chemical | Unknown |
15 | XTendimax with VaporGrip | Apply Chemical | Unknown |
16 | Zinc 10% | Apply Chemical | 18960 Roundup Power Ma | 10 Fertilizer method
Print
Delete Row
Add
Save
Cancel

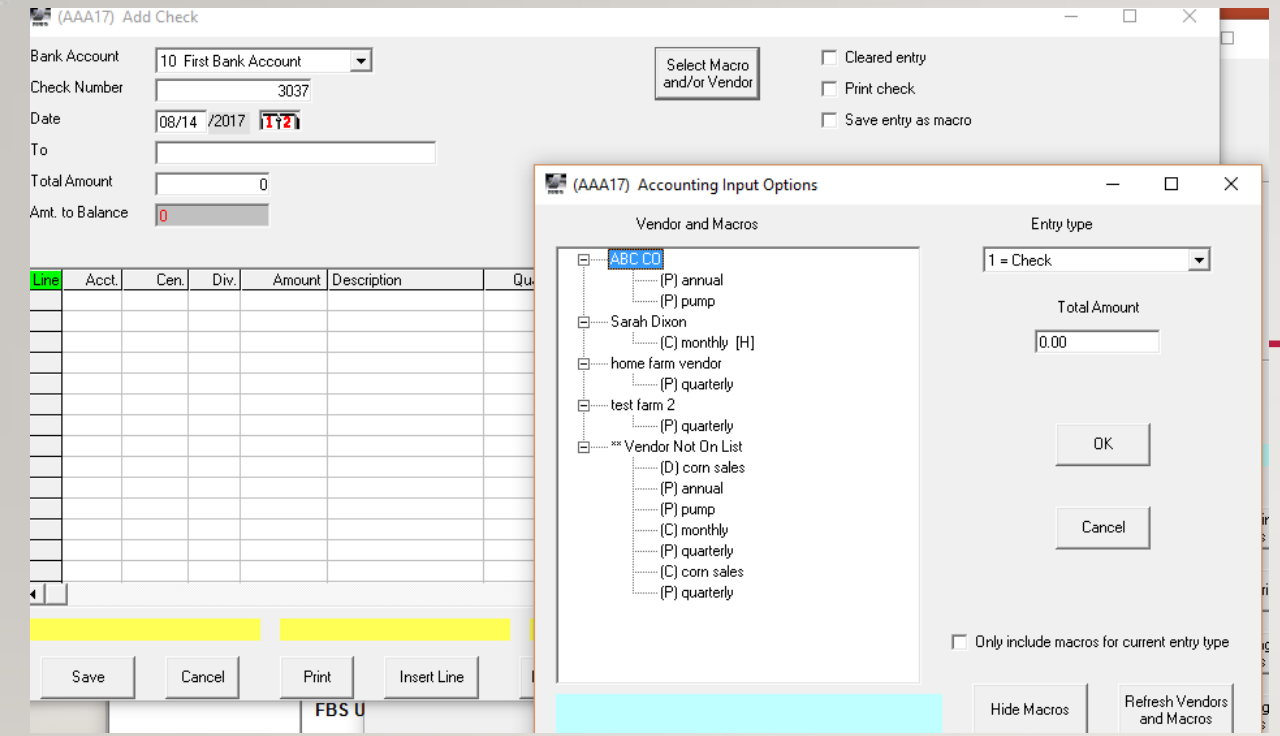
CONSERVIS

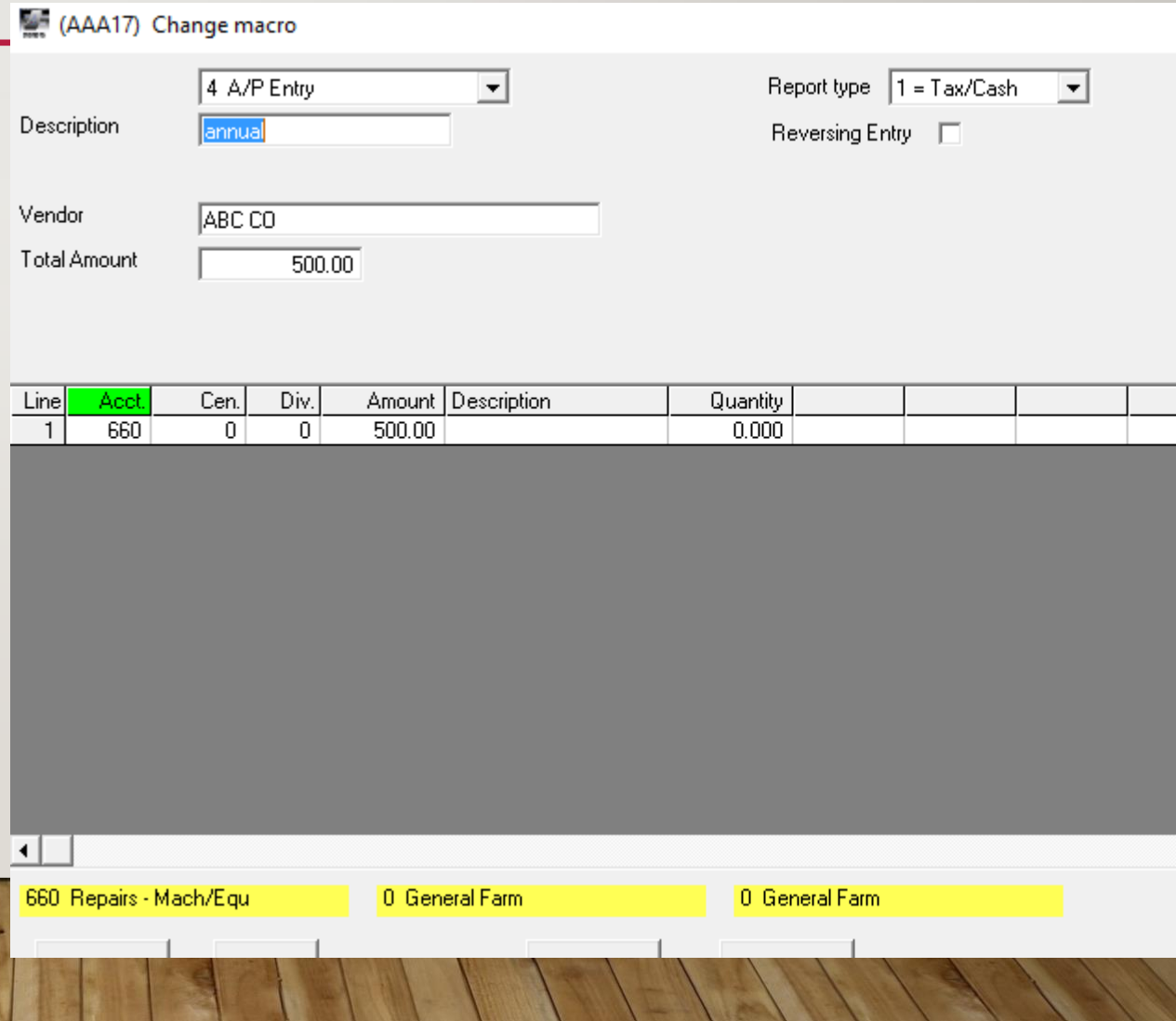
- From field to office, quick and easy!

MACROS

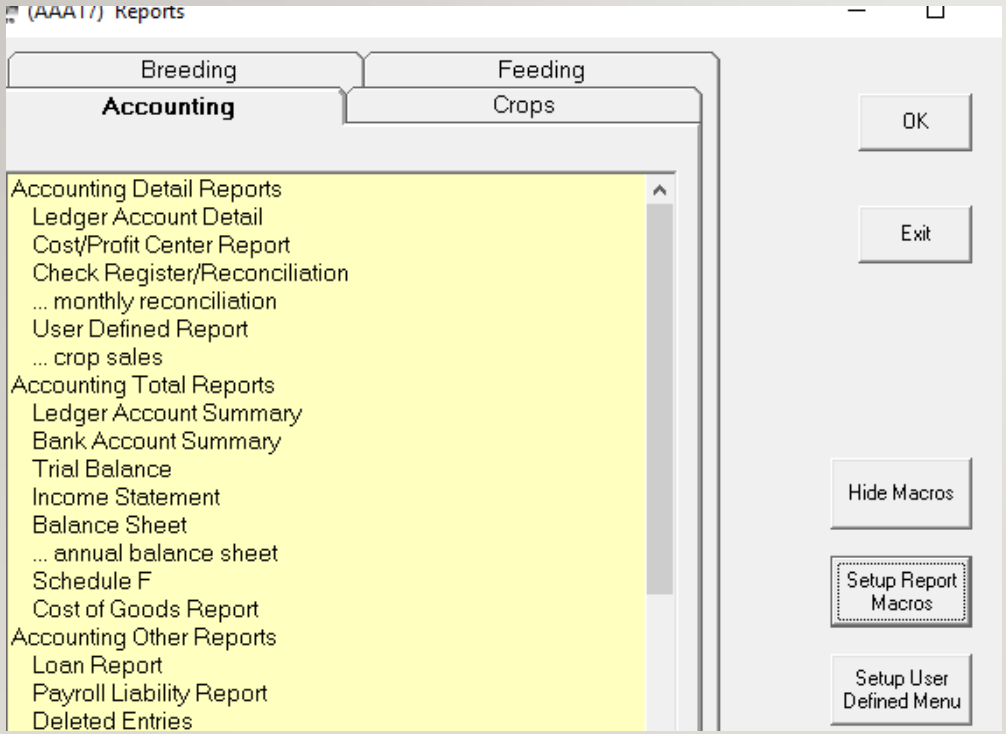
"Recipes" for entry and reports.

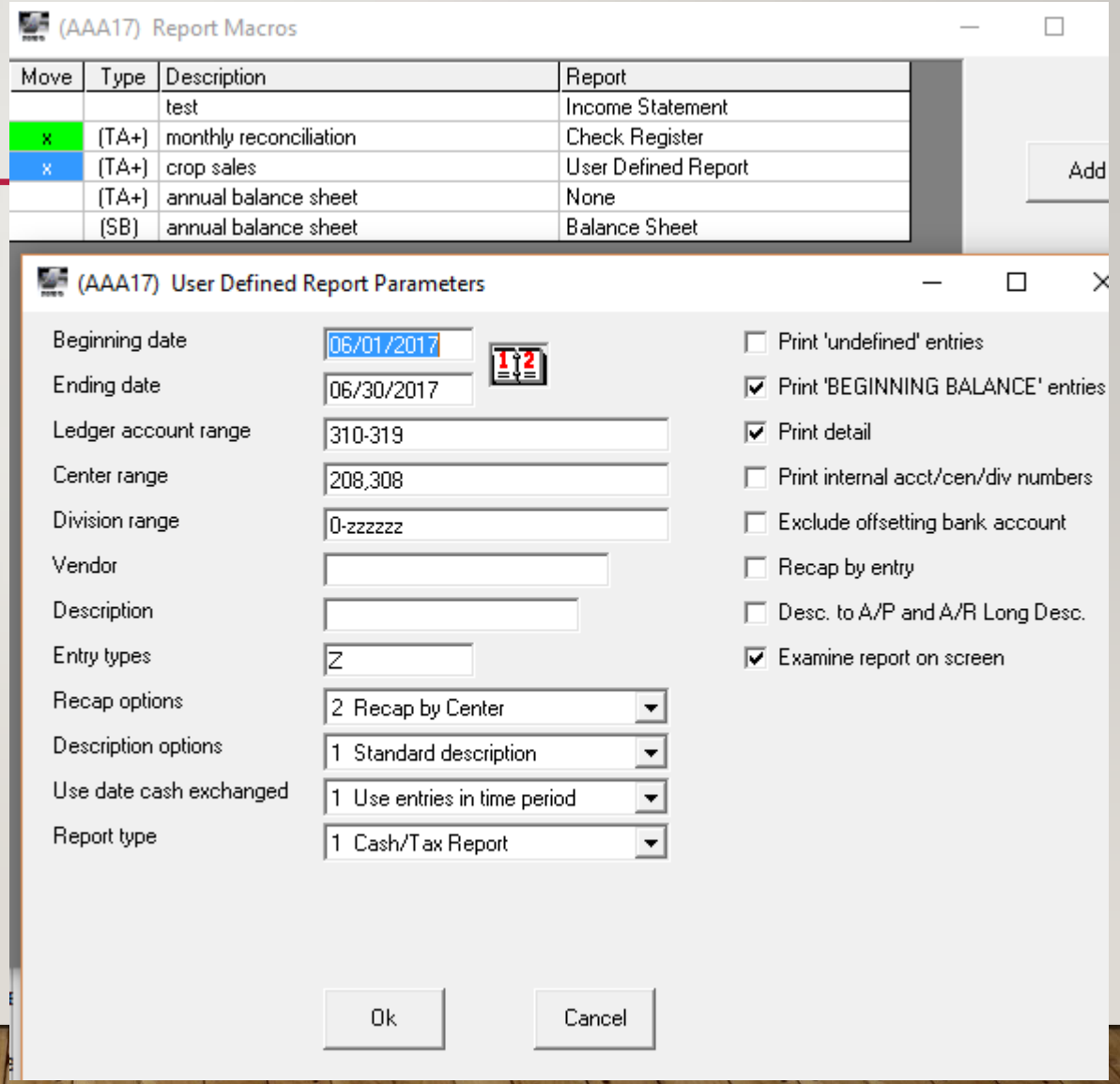
Helps you remember how you put in entries and ran reports previously to have consistency.


(AAA17) Add Check
Bank Account
10 First Bank Account
Check Number
3037
Date
08/14 /2017
To
Total Amount
0
Amt. to Balance
0
Select Macro and/or Vendor
Cleared entry
Print check
Save entry as macro
Line
Acct.
Cen.
Div.
Amount
Description
Save
Cancel
Print
Insert Line
(AAA17) Accounting Input Options
Vendor and Macros
ABC CO
(P) annual
(P) pump
Sarah Dixon
(C) monthly [H]
home farm vendor
(P) quarterly
test farm 2
(P) quarterly
** Vendor Not On List
(D) corn sales
(P) annual
(P) pump
(C) monthly
(P) quarterly
(C) corn sales
(P) quarterly
Entry type
1 = Check
Total Amount
0.00
OK
Cancel
Only include macros for current entry type
Hide Macros
Refresh Vendors and Macros


(AAA17) Change macro
4 A/P Entry
Report type
1 = Tax/Cash
Description
annual
Reversing Entry
Vendor
ABC CO
Total Amount
500.00
Line
Acct.
Cen.
Div.
Amount
Description
Quantity
1
660
0
0
500.00
0.000
660 Repairs - Mach/Equ
0 General Farm
0 General Farm

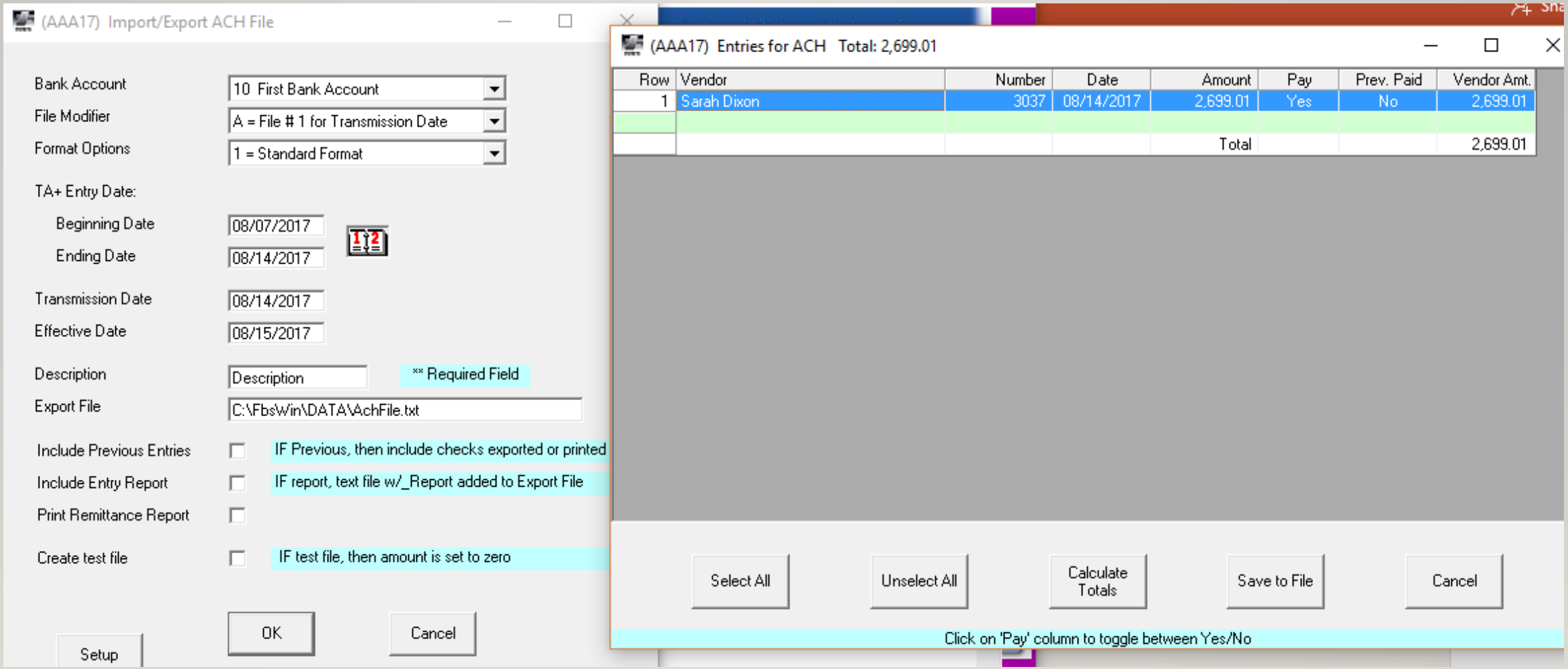
REPORT MACROS

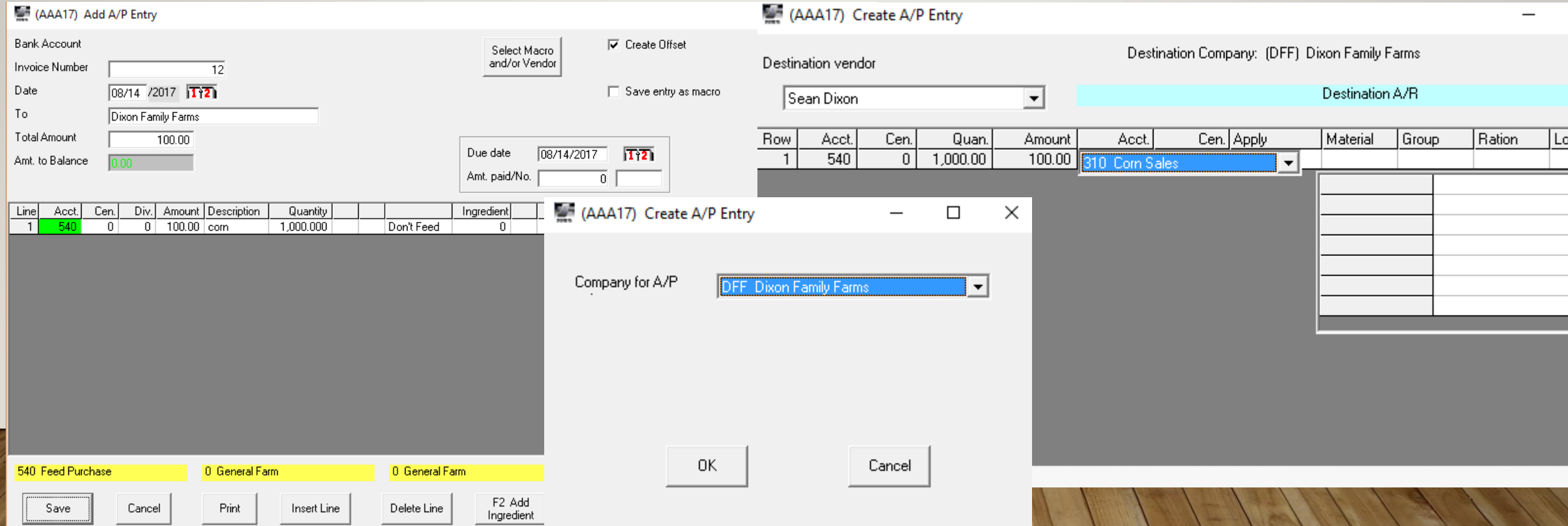




ACH

- Electronic transactions
  - Must have AP module
- Must have a bank that allows it.
  - Bank will tell you what type of file they require
  - Must have form filled out by vendor with their information and them giving you permission to electronically deposit into their accounts


(AAA17) Import/Export ACH File
Bank Account
10 First Bank Account
File Modifier
A = File # 1 for Transmission Date
Format Options
1 = Standard Format
TA+ Entry Date:
Beginning Date
08/07/2017
Ending Date
08/14/2017
Transmission Date
08/14/2017
Effective Date
08/15/2017
Description
Description
** Required Field
Export File
C:\FbsWin\DATA\AchFile.txt
Include Previous Entries
IF Previous, then include checks exported or printed
Include Entry Report
IF report, text file w/_Report added to Export File
Print Remittance Report
Create test file
IF test file, then amount is set to zero
Setup
OK
Cancel
(AAA17) Entries for ACH Total: 2,699.01
Row
Vendor
Number
Date
Amount
Pay
Prev. Paid
Vendor Amt.
1
Sarah Dixon
3037
08/14/2017
2,699.01
Yes
No
2,699.01
Total
2,699.01
Select All
Unselect All
Calculate Totals
Save to File
Cancel
Click on 'Pay' column to toggle between Yes/No

INTERCOMPANY AP AND AR

- If you have the intercompany module it allows you to create an entry in one of your companies and then automatically make the corresponding entry in your other company